

Project Coordinator Ref: 304 Work and Health Trailblazer Friendship & Skills Project

Are you passionate about supporting people to overcome barriers and achieve their goals?

Can you work collaboratively as part of a team to build strong connections?

Are you proactive and adaptable to engage with individuals from diverse backgrounds and tailor support to their unique needs?

If so, we have the perfect opportunity for you.

Health for All is dedicated to supporting individuals facing barriers to employment, helping them build confidence, skills, and opportunities to create a brighter future. We are seeking an experienced highly motivated, proactive, and dedicated project coordinator to lead on this new and exciting short-term project, currently funded until end of March 2026. The aims of this project are to engage and mobilise disadvantaged or inactive people and start their progress towards employment.

You will play a key role in setting up and leading on the project, supporting and managing 3 project workers to identify individuals suitable for the project. This is a hands-on role where you will deliver guidance, mentoring, and practical support to enable real progress. You will have proven experience on leading on employment projects, managing staff and understand the health issues facing disadvantaged communities and the barriers to employment.

We are looking for someone who is self-motivated, organised, with experience on leading projects and staff and who can build partnerships with existing Health for All groups, local employers, training providers and community organisations. You will have excellent communication, interpersonal, administration and IT skills and have a strong commitment to inclusivity.

Hours: 14 hours per week (Days and hours to be discussed at interview)

Contract Type: Fixed term contract until the end of March 2026.

Salary: £11,400 per annum based on 14 hours per week (£5,700 Actual for 6 month Contract)

Closing Date for applications: Tuesday 16th September at 12 noon

Interview Dates: Thursday 18th September 2025

We are committed to safeguarding children, young people and vulnerable adults and the successful applicant will be subject to a DBS check.

To apply for this vacancy please visit our website www.healthforall.org.uk and download the application pack, if you would like to know more about this role please contact the HR department to discuss 01132706903.