

SESSIONAL CARETAKER/CLEANER APPLICATION FORM

Title	
First Name(s)	
Surname	
Full Address & Postcode	
Contact Telephone Number	
Mobile Telephone Number	
National Insurance Number	
Email Address	
What is your current occupation, please detail your length of employment and duties?	
Why do you want to become a sessional Caretaker/Cleaner for Health for All?	

<p>Have you done sessional work before? (please give details)</p>	
<p>How did you hear of sessional work opportunities at Health for All?</p>	
<p>What qualifications do you have?</p> <p>Please list most recent first.</p>	
<p>What training have you undertaken, which would be relevant to this role?</p>	
<p>What experience do you have which you think would be relevant to this role?</p>	
<p>What particular skills do you have which you think would benefit Health for All?</p>	

Please indicate the days you would be able and willing to work	Monday <input type="checkbox"/> Tuesday <input type="checkbox"/> Wednesday <input type="checkbox"/> Thursday <input type="checkbox"/> Friday <input type="checkbox"/> Saturday <input type="checkbox"/> Sunday <input type="checkbox"/>
Please indicate the times you would be willing to work	Morning <input type="checkbox"/> Afternoon <input type="checkbox"/> Evening <input type="checkbox"/>

References

Please give details of two referees. One referee MUST be your current employer, or if you are unemployed your most recent employer. Your referees must be able to vouch for both your honesty and your professional competence. We would expect these people to have known you in a professional context, not just a personal one. Two satisfactory references must be received before commencement of employment. The information we request will relate to salary, length of service, job title, skills & abilities, reasons for leaving, absence records, and disciplinary record.

Name	Name
Address	Address
Telephone	Telephone
Email Address	Email Address
Relationship to Applicant	Relationship to Applicant

Declaration

Health for All (Leeds) Ltd, aims to promote equality of opportunity for all with the right mix of talents, skills and potential.

Health for All welcomes applications from diverse candidates.

Health for All is committed to safeguarding children, young people and vulnerable adults and the successful applicant will be subject to an enhanced DBS check.

Criminal records are considered for recruitment purposes only when the conviction is relevant. Unless the nature of the work demands it, you will not, be asked to disclose convictions, which are 'spent' under the Rehabilitation of Offenders Act 1974. Having an 'unspent' conviction will not necessarily bar you from employment. This will depend on the circumstances and background to your offence(s).

Under the Asylum and Immigration Act 1996 it is a criminal offence to employ anyone who is not entitled to live or work in the United Kingdom. Applicants can expect us to ask for proof of this at interview stage, where you will be asked, to provide some original documentation to confirm that you are eligible to work within the UK. Photographic proof of identity will also be required.

Declaration Section

I confirm that the information given in this application form is a true record and understand that any false information can result in my employment with Health for All being terminated if successfully appointed.

Only an original signature will be required if you are offered the post.

Signature of Applicant	
Date	

Data Protection Consent

I confirm that I consent to Health for All (Leeds) Ltd processing my data necessary for the purpose of recruitment and selection.

I understand that if I am unsuccessful at gaining employment with Health for All (Leeds) Ltd this application form, will be kept for a period of six months and then destroyed in line with our retention policies.

I understand that if successfully appointed the information I have supplied within this application form would be to perform a contract of employment.

We will not disclose your details onto any third parties unless required to do so by law.

Only an original signature will be required if you are offered the post.

Signature of Applicant	
Date	